



**EXETER UNIFIED SCHOOL DISTRICT
INTERDISTRICT TRANSFER AGREEMENT**

PLEASE RETURN THIS FORM TO:
215 N. CRESPI AVE.
EXETER, CA 93221

PLEASE PRINT FIRMLY

_____ New Request _____ Renewal School Year _____ - _____

Open Enrollment Transfer Program Improvement Transfer Employment Transfer Hardship Transfer

STUDENT NAME(S)	DOB	LAST SCHOOL ATTENDED	GRADE FOR REQUESTED SCHOOL YEAR	ACTIVE IEP/504 OR EXPULSION?
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO
				<input type="checkbox"/> YES <input type="checkbox"/> NO

DISTRICT OF RESIDENCE: _____

DISTRICT DESIRED: _____ SPECIFIC SCHOOL: _____

SPECIFIC REASON FOR TRANSFER: _____

The parent(s) and student(s) agree to observe all rules and regulations of the receiving school district. Violation of these rules may be grounds to void the agreement. **This Agreement is effective only for the requested school year and neither party is bound by said Agreement or any of the covenants herein contained after the expiration of said school year.**

My signature below indicates that I have read this statement and understand the conditions that apply through the interdistrict transfer agreement process. Children might not be enrolled at requested schools until both districts approve the Interdistrict Agreements; after it is determined that space is available in the requested school. **Interdistrict Agreements may be cancelled at any time during the school year due to unsatisfactory attendance, poor scholastic progress or negative behavior of students. Parents must resubmit Interdistrict Agreements each year for re-approval.**

USE THIS SECTION ONLY IF TRANSFER REQUEST IS BASED ON EMPLOYMENT

Name of Employer _____ Hours per Week _____
Address of Employer _____ City _____ Zip _____
Contact Person for Verification _____ Phone _____

I hereby request that the above-named student be deemed to meet residency requirements for attendance in the requested school district based on the fact that I am physically employed within the boundaries of the District. I understand that I am required to provide verification of my employment each school year, and that I am obligated to notify the District immediately if I cease to be employed within the District.

PARENT SIGNATURE: _____ DATE: _____

PARENT'S NAME: _____ PHONE: _____

ADDRESS: _____
STREET NUMBER OR PO BOX CITY ZIP

EXETER UNIFIED SCHOOL DISTRICT	ACCEPTING SCHOOL DISTRICT
Release: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	_____ School District <input type="checkbox"/> Approved <input type="checkbox"/> Denied
Signature of District Representative _____	Signature of District Representative _____
Title _____ Date _____	Title _____ Date _____

The accepting school district agrees to furnish said pupils the same advantages, equipment, supplies, and services as furnished to other pupils in attendance at this school, excluding transportation, with no tuition charge. In accordance with Education Code 46600-46607, the attendance of pupils covered by this agreement shall be credited to the school district of attendance for apportionment purposes. No financial obligation shall be incurred by the district of residence for services rendered under this agreement.

Comments: _____

INSTRUCTIONS TO PARENT OR GUARDIAN

1. Obtain this form from your district of residence.
2. Fill out, sign and date the form.
3. If your district of residence approves the transfer, this form will be forwarded to the district you are requesting for its approval.
4. If the district requested approves the transfer, enroll your student in the assigned school.
5. Notify the district immediately if you move to a new residence or cease to be physically employed within the boundaries of the district.

OPEN ENROLLMENT TRANSFERS

The Open Enrollment Act provides students enrolled in one of the 1,000 Open Enrollment schools the option to enroll in a school within the same district or any other district provided the school to which they are applying has a higher Academic Performance Index (API) score than the pupil's school of residence. To find a school with a higher API score, go to the CDE website and find the API County List of Schools and select a county. Under "Select Report", choose the most recent year's "Growth API Report - List of Schools in the County." Review the first column, "Growth API" for the names of schools and API scores. Compare your current school of residence API score with the school you desire to attend. The score of the desired school must be higher than that of your school of residence in order for you to apply for transfer.

PROGRAM IMPROVEMENT TRANSFERS

Under Elementary and Secondary Education Act (ESEA), students who attend a Title I-funded school that is identified for program improvement, corrective action, or restructuring must be given the option of school choice. This provision allows all students attending such a Title I school the option to transfer to another public school, including a public charter school, that is within the LEA and that is not in program improvement or is not persistently dangerous.

EMPLOYMENT BASED TRANSFERS

Approval of Employment-Based Transfers

Education Code section 48204(b) says that a school district may deem a student to meet the residency requirements for school attendance in the district if the student's parent or guardian is physically employed within the boundaries of the district, even though they live in another district. If the transfer is approved and the student is enrolled in the district of employment, the student does not have to reapply each year. The student may attend through the highest grade provided by the district if the parent or guardian continues to be physically employed in the district.

Denial of Employment-Based Transfers

The district of residence may deny an employment-based transfer if it would result in a net loss of students due to parent employment in other districts in excess of the following amounts:

In a district with 500 ADA or less	5% of ADA
In a district with 501-2,500 ADA	3% of ADA or 25 students, whichever is greater
In a district with 2,501 ADA or more	1% of ADA or 75 students, whichever is greater

The district of employment may deny an employment-based transfer request because of overcrowding, because of the cost of educating the student will exceed the additional state aid, or for any other legal reason. However, the district may not deny the transfer on the basis of race, ethnicity, sex, parental income, scholastic achievement, or any other arbitrary or discriminatory reason. A student whose request for an employment-based transfer is denied does not have the right to appeal to the county board of education.

Loss of Employment-Based Residency Status

The district of employment may require the parent or guardian to provide proof each year that he or she continues to be physically employed within the boundaries of the district. If and when such employment ceases, the district of employment may require the student to return to the district of residence or to apply for an interdistrict attendance permit.

HARDSHIP TRANSFER

A student who will suffer or whose immediate family member(s) will suffer an extraordinary hardship due to educational placement may apply for a hardship transfer. "Extraordinary hardship" is defined as a documented severe and exceptional financial, educational, safety, or health impact on the student or an immediate family member of the student. An exemption for extraordinary hardship will be granted only in very rare and unique situations where there is a profound negative impact upon a student or immediate family member that cannot be reasonably mitigated by other means. The Superintendent or designee may require evidence that he or she deems necessary to verify a claim of extraordinary hardship.